

New Student Checklist

This checklist will help guide you through the process of becoming a student at Matanuska-Susitna College (MSC). Please keep in mind that no two students are alike, so the order in which these actions are completed may vary.

CONSIDER POSSIBLE AREAS OF STUDY

Check out our degrees/programs at <https://matsu.alaska.edu/academic-programs/>. Set up an appointment to meet with our career counselor if you are unsure what area of study you would like to work toward by calling 907-745-9762.

APPLY FOR ADMISSIONS

Go to <https://matsu.alaska.edu/offices/student-services/admissions/> to get started.

APPLY FOR FINANCIAL AID

Complete the Free Application for Federal Student Aid (FAFSA) at <http://www.fafsa.gov>. The UAA/MSC **Federal School Code is 011462**. Scholarship resources are located at <http://www.uaa.alaska.edu/scholarships>.

TAKE MATH AND ENGLISH PLACEMENT TESTS

Go to <https://matsu.alaska.edu/offices/learning-resource-center/testing.cshtml> and follow the instructions for ACCUPLACER and ALEKS or call 907-745-9713 for assistance.

LOOK UP YOUR UAONLINE ACCOUNT INFORMATION

Go to <https://elmo.alaska.edu>. Click on Lookup Username/ID.

MEET WITH AN ADVISOR

To set up an appointment with our academic advisors go to <https://matsu.alaska.edu/offices/student-services/academic-advising.cshtml> or call 907-745-9762.

REGISTER FOR CLASSES

Register for classes at www.uaonline.alaska.edu.

VERIFY YOUR FINANCIAL AID

Verify and accept Financial Aid through your UAOnline account. To set up an appointment with our financial aid advisors go to <https://matsu.alaska.edu/offices/student-services/financial-aid/> or call 745-9762.

BUY YOUR BOOKS

Books for Mat-Su College courses are available through Akademos, an online book provider. The UAA/MSC online bookstore is open during registration at <https://uaa.textbookx.com/institutional/index.php>. For assistance, call 745-9739.

ATTEND NEW STUDENT ORIENTATION

Attend this free pre-semester event packed full of important information. Meet faculty, learn key college skills you'll need to succeed, review important college policies and much more. Check our webpage at <https://matsu.alaska.edu> or e-mail nso@matsu.alaska.edu.

PAY TUITION & FEES

Pay all tuition and fees, or set up a payment plan before the deadline. Questions? Call 907-745-9739. Do not assume financial aid will pay for everything.

GET YOUR STUDENT ID CARD (WOLFCARD) AT STUDENT SERVICES

Student ID cards are issued to registered students. The first card is free but replacement cards are \$10. If you are attending UAA you will need to get your ID card at UAA. Our cards will not open doors on the UAA campus.

CHECK YOUR UNIVERSITY ASSIGNED E-MAIL ACCOUNT

Go to <https://www.alaska.edu/google>. Your email address is located on your admissions letter.

ADD, DROP, AND WITHDRAWAL DEADLINES

Deadlines are real and enforced! You are responsible for knowing all deadlines. If you change your mind, be sure to drop or withdraw from your courses. Ceasing to attend class or telling the instructor you no longer will be attending is not the same as official dropping a course. You have to add, drop or withdraw from courses through your UAOnline account. Please check with an advisor before making registration changes to make sure your financial aid is not jeopardized.

FREQUENTLY USED PHONE NUMBERS:

Advising/Financial Aid	745-9762	Admissions/Registration	745-9746
Campus Cache	745-9739	Testing	745-9713

Please visit our website for more information: <http://matsu.alaska.edu/>.