

# Summer 2009 Dates & Deadlines

## 5-week Session (May 18-June 22)

**February 23**  
UAOnline priority registration begins

**March 2**  
UAOnline registration begins for all students

**April 13**  
On-Site registration begins

**May 18**  
Semester begins  
Late registration begins  
Add/Drop begins

**May 19**  
End of 100% refund

**May 20**  
End of 50% refund  
UAOnline registration closes  
Late registration ends  
Add/Drop deadline  
AU-to-CR deadline  
CR/NC deadline  
Graduation application deadline

**May 21**  
Payment deadline

**May 22**  
\$75 Late payment fee assessed

**May 25**  
Memorial Day Holiday / no classes

**June 5**  
Open-entry registration deadline  
Directed/Independent Study deadline

**June 15**  
CR-to-AU deadline  
Withdrawal deadline

**June 22**  
5-week session ends

**July 28**  
\$100 Late payment fee assessed

**August 6**  
Grades available online

## 10-week Session (May 18-July 31)

**February 23**  
UAOnline priority registration begins

**March 2**  
UAOnline registration begins for all students

**April 13**  
On-Site registration begins

**May 18**  
Semester begins  
Late registration begins  
Add/Drop begins

**May 20**  
Graduation application deadline

**May 21**  
Payment deadline  
End of 100% refund

**May 22**  
\$75 Late payment fee assessed

**May 25**  
Memorial Day Holiday / no classes

**May 27**  
End of 50% refund  
UAOnline registration closes  
Late registration ends  
Add/Drop deadline  
AU-to-CR deadline  
CR/NC deadline

**June 30-July 4**  
Summer Break / no classes

**July 6**  
Directed/Independent Study deadline

**July 17**  
CR-to-AU deadline  
Withdrawal deadline

**July 28**  
\$100 Late payment fee assessed

**July 31**  
10-week session ends

**August 6**  
Grades available online

### Course Schedule Changes

Course schedule is subject to change. Updated information is available in Student Services (FSM 101) or on the MSC website. See the current MSC Bulletin or our website for full course descriptions, academic calendar, and registration procedures.

Matanuska-Susitna College  
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### Tuition

Lower-Division (050 - 299)  
Resident: \$134.00/credit hour  
Non-resident: \$448.00/credit hour \*

Upper-Division (300 - 499)  
Resident: \$151.00/credit hour  
Non-resident: \$465.00/credit hour \*

\* Non-resident students who restrict their registration to no more than four (4) credits each semester are charged resident tuition. Any credits registered beyond the 4-credit limit will cause all credits to be assessed at the non-resident tuition rate.

Note: Tuition does not include activity fee or lab/material fees.

Note: Senior Citizens will not receive tuition waivers during Summer 2009 due to self-support registration status.

### Fees

Admission Application Fee: \$40  
Assessment Test Fee (COMPASS): \$10  
Computer Lab/Classroom Fee: \$25  
CEU (Continuing Education Unit): Varies  
Distance Education Fee: \$38  
Network Charge: 2%  
NSF/Return Check Fee: \$30

Note: All MSC fees are approved by the University of Alaska Board of Regents and are subject to change. For a complete list of fees see the current MSC Bulletin.

### Financial Obligations

If you register for classes, the University holds you financially responsible for that registration. Payment of tuition and fees is due by the published deadline of May 21, 2009. Failure to meet your financial obligation will result in interest, late fees, and/or collection costs added to your account. Past due accounts are referred to a collection agency and/or collected via garnishment of PFDs and debts are reported to a local credit bureau.

### Refund Policy

To be eligible for a refund, you must complete the drop process by deadlines listed. Lack of attendance does not constitute dropping a class. Please allow 4-5 weeks for processing. Contact the college at 745-9739 if you have questions concerning your refund. If you have an outstanding balance, any refund will be applied towards your balance first. This includes the TMS payment plan.

### Purchasing Textbooks

A limited amount of textbooks will be available for sale in the Campus Cache on a first come, first serve basis. Not all optional texts will be carried in the Campus Cache.

All textbooks for Mat-Su College courses are available through MBS Direct (Missouri Book Service), an online book company. Log on to <http://bookstore.mbsdirect.net/matsu.htm> 3 to 4 weeks prior to the start of the semester to view a complete list of required and recommended textbooks for Mat-Su College courses along with instructions and information on ordering. For more information contact the MSC Campus Cache at 745-9739 option 1 or MBS Direct at 800-325-3252 or go to [www.matsu.alaska.edu/campusResources/campusCache/](http://www.matsu.alaska.edu/campusResources/campusCache/).



Matanuska-Susitna College



UNIVERSITY of ALASKA ANCHORAGE

# Summer 2009 Course Schedule



February 23 - UAOnline priority registration begins for admitted students

March 2 - UAOnline registration begins for all students

[www.matsu.alaska.edu](http://www.matsu.alaska.edu) • 745-9746

# Summer 2009 Course Schedule -- Complete course descriptions available on UOnline (uonline.alaska.edu) or on the MSC website (www.matsu.alaska.edu).

**ACCT A201 Principles of Financial Accounting 3.0 CR**  
 Registration Restrictions: MATH A105 with minimum grade of C or approved UAA mathematics placement test score. Special Note: ACCT A101 and ACCT A102 will satisfy the requirement for ACCT A201. AAS accounting majors must take ACCT A101 and ACCT A102.  
 52128 P21 MR 03:00P-05:00P JKB 108 Berberich 05/18-07/31

**ACCT A222 Introduction to Computerized Accounting 3.0 CR**  
 Prerequisite: [(ACCT A101 or concurrent enrollment) and (ACCT A102 or concurrent enrollment)] or (ACCT A201 or concurrent enrollment) and (CIS A110 or concurrent enrollment).  
 MSC Distance Delivery Fee: \$38.00  
 52129 PX1 WEB Bennett 05/18-07/31  
 Web-Based course. \* Instructor Contact: ed.bennett@uaa.alaska.edu

**AET A121 Architectural Drafting 3.0 CR**  
 Prerequisite: AET A102 and AET A181.  
 Computer Classroom Fee: \$25.00  
 52214 PM1 TR 05:30P-09:00P JKB 125 Jardel 05/18-07/24

**ANTH A250 The Rise of Civilization 3.0 CR**  
 Course Attributes: UAA GER Social Sciences Req  
 52136 P21 TR 04:00P-06:00P FSM 103 Hirschmann 05/18-07/31

**ART A100 Casting for Jewelry 2.0 CR**  
 Special Note: Does not satisfy BA or BFA degree requirements. May be repeated 3 times for credit in different topic areas.  
 Art Lab Fee: \$40.00  
 52217 P21 F 09:00A-02:30P FSM 208 Apling 05/18-07/31

**BA A131 Personal Finance 3.0 CR**  
 MSC Distance Delivery Fee: \$38.00  
 52130 PN1 W 05:30P-08:00P FSM 206 Noonan 05/18-07/31  
 Offered in blended format. \* Instructor contact: afhwn@uaa.alaska.edu.

**BA A151 Introduction to Business 3.0 CR**  
 Course Attributes: UAA GER Social Sciences Req  
 52132 P21 MW 06:00P-08:00P FSM 204 Dombroski 05/18-07/31

**BA A273 Introduction to Statistics for Business and Economics 3.0 CR**  
 Prerequisite: (CIS A110 or concurrent enrollment) and [(MATH A107 or concurrent enrollment) or (MATH A172 or concurrent enrollment)]. Special Note: Students may apply no more than 3 credits from BA A273 or STAT A252 toward graduation requirements for a baccalaureate degree.  
 52133 P21 W 12:45P-05:00P FSM 206 Noonan 05/18-07/31

**CHEM A055 Contemporary Chemistry 3.0 CR**  
 Prerequisite: (MATH A055 or concurrent enrollment).  
 52211 P21 TR 04:00P-06:00P SNOD 119 Murdoch 05/18-07/31

**CHEM A055L Contemporary Chemistry Laboratory 1.0 CR**  
 Prerequisite: (CHEM A055 or concurrent enrollment).  
 Chemistry Lab Fee: \$45.00  
 52212 P21 W 04:00P-06:45P SNOD 108 Murdoch 05/18-07/31

**CED A049 Outdoor Landscape Painting .0 CR**  
 MSC Non-credit Fee: \$250.00 (does not include materials or supplies).  
 One week workshop with nationally known visiting artist from Oregon will emphasize the fundamentals of outdoor painting and include on site painting at various locations in the valley. Oil painting and acrylics preferred.  
 Class size is limited.  
 52246 PE1 M-F 09:30A-03:00P FSM 212 Rencher 05/18-05/22

**CIS A110 Computer Concepts in Business 3.0 CR**  
 Registration Restrictions: Recommended: MATH A105, CIS A105, familiarity with personal computers and basic software applications, and keyboarding of at least 30 wpm.  
 Computer Classroom Fee: \$25.00  
 52134 P21 TR 05:30P-07:30P FSM 104 Bennett 05/18-07/31

**CM A163 Building Construction Cost Estimating 3.0 CR**  
 Prerequisite: CM A101 and CM A102 and MATH A105. MSC Special Note: AET A101, AET A102, and MATH A105 will meet the prerequisites.  
 Computer Classroom Fee: \$25.00  
 52216 P21 MW 06:30P-09:00P JKB 125 Staff 05/18-07/31

**COMM A111 Fundamentals of Oral Communication 3.0 CR**  
 Course Attributes: UAA GER Oral Communication Req  
 52123 P21 MTW 09:00A-11:45A FSM 204 Bloomstrom 05/18-06/22

**COMM A241 Public Speaking 3.0 CR**  
 Course Attributes: UAA GER Oral Communication Req  
 52124 P21 MTW 01:00P-03:45P FSM 204 Bloomstrom 05/18-06/22  
 52125 P22 TR 01:00P-05:00P FSM 206 Praetorius 05/18-06/22

**EDFN A300 Philosophical & Social Context of American Education 3.0 CR**  
 Prerequisite: (EDSE A212 or concurrent enrollment) or (PSY A245 or concurrent enrollment). Registration Restrictions: Completion of GER Tier 1 (basic college-level skills) courses and junior standing. Departmental approval.  
 Course Attributes: UAA GER Integrative Capstone  
 MSC Distance Delivery Fee: \$38.00  
 52119 PX1 TWR 09:00A-12:00P WEB Robinson 05/18-06/22  
 MSC Special Note: Instructor approval required to register for EDFN A300. Registration deadline is May, 8, 2009. Contact Dr. Robinson at mrobinson@matsu.alaska.edu  
 Web-Based course. \*

**EDFN A302 Foundations of Educational Technology 2.0 CR**  
 Prerequisite: PSY A245. Registration Restrictions: Departmental approval required; Admission to the College of Education. Grade Mode: Pass/No Pass  
 MSC Distance Delivery Fee: \$38.00  
 52120 PX1 TW 01:00P-03:00P WEB Robinson 05/18-06/22  
 MSC Special Note: Instructor approval required to register for EDFN A302. Registration deadline is May, 8, 2009. Contact Dr. Robinson at mrobinson@matsu.alaska.edu  
 Web-Based course. \*

**EDSE A212 Human Development and Learning 3.0 CR**  
 Registration Restrictions: Department approval. Corequisite: EDSE A212L.  
 52121 P21 T 01:00P-05:00P FSM 112A Welton 05/18-07/31  
 MSC Special Note: MSC Dept. approval required to register for EDSE A212/A212L.  
 Registration deadline is May 8, 2009. Contact Maxi Voss at mvoss@matsu.alaska.edu.

**EDSE A212L Human Development and Learning Lab 1.0 CR**  
 Registration Restrictions: Departmental approval. Corequisite: EDSE A212.  
 Grade Mode: Pass/No Pass  
 52122 P21 F 10:00A-11:30A FSM 112A Welton 05/18-07/31  
 MSC Special Note: MSC Dept. approval required to register for EDSE A212/A212L.  
 Registration deadline is May 8, 2009. Contact Maxi Voss at mvoss@matsu.alaska.edu.

**ENGL A212 Technical Writing 3.0 CR**  
 Prerequisite: (ENGL A111 with minimum grade of C or concurrent enrollment) or SAT Critical Reading Score with score of 620 or SAT Verbal Score with score of 620 or Enhanced ACT English with score of 30 or Original ACT English with score of 30. Registration Restrictions: If prerequisite is not satisfied, appropriate SAT, ACT, or AP scores or approved UAA placement test required. Course Attributes: UAA GER Written Communication  
 Computer Classroom Fee: \$25.00  
 52126 P22 MW 10:00A-12:00P JKB 124 Denison 05/18-07/31

**GEOG A205 Elements of Physical Geography 3.0 CR**  
 Registration Restrictions: GEOG A101 or A103 recommended, but not required. Course Attributes: UAA GER Natural Sciences Req  
 MSC Distance Delivery Fee: \$38.00  
 52202 PX1 TBA TBA WEB Crawford 05/18-07/31  
 Web-based class. \* Instructor contact: afrmc@uaa.alaska.edu

**GEOG A205L Elements of Physical Geography Laboratory 1.0 CR**  
 Course Attributes: UAA GER Natural Sci Lab Only  
 Geography Lab/Matl Fee: \$20.00 and MSC Distance Delivery Fee: \$38.00  
 52203 PX1 TBA TBA WEB Crawford 05/18-07/31  
 Web-based class. \* Instructor contact: afrmc@uaa.alaska.edu

**HIST A131 History of United States I 3.0 CR**  
 Course Attributes: UAA GER Humanities Requirement  
 52139 P21 TR 09:00A-11:00A FSM 103 Hirschmann 05/18-07/31

**HIST A132 History of United States II 3.0 CR**  
 Course Attributes: UAA GER Humanities Requirement  
 52140 P21 TR 01:00P-03:00P FSM 103 Hirschmann 05/18-07/31

**HIST A341 History of Alaska 3.0 CR**  
 Registration Restrictions: Junior standing. May be stacked with: HIST A641  
 Course Attributes: UAA GER Humanities Requirement  
 52141 P21 MW 07:00P-09:00P FSM 103 Hirschmann 05/18-07/31

**MATH A054 Prealgebra 3.0 CR**  
 Special Note: MATH A050A, A050B, A050C combined are equivalent to MATH A054.  
 52204 P21 TWR 04:00P-06:45P SNOD 124 Bergstrom 05/18-06/22

**MATH A055 Elementary Algebra 3.0 CR**  
 Prerequisite: MATH A054 with minimum grade of C. Registration Restrictions: If prerequisite is not satisfied, appropriate SAT score or approved UAA Placement Test required.  
 52205 P21 MWR 09:00A-11:45A JKB 122 Williams 05/18-06/22

**MATH A105 Intermediate Algebra 3.0 CR**  
 Prerequisite: MATH A055 with minimum grade of C or MATH A060 with minimum grade of C. Registration Restrictions: If prerequisite is not satisfied, appropriate SAT or ACT scores or approved UAA Placement Test required.  
 Special Note: Presumes a solid foundation in elementary algebra.  
 52206 P21 MWR 08:00A-10:45A SNOD 103 Chang 05/18-06/22

**MATH A107 College Algebra 4.0 CR**  
 Prerequisite: MATH A105 with minimum grade of C. Registration Restrictions: If prerequisite is not satisfied, appropriate SAT or ACT scores or approved UAA Placement Test required. Course Attributes: UAA GER Quantitative Skill Req  
 Special Note: A student may apply no more than 7 credits from any combination of MATH A107, A108, and A109 toward the graduation requirements for any baccalaureate degree.  
 52207 P21 MTWR 11:30A-02:15P SNOD 103 Chang 05/18-06/22

**PHIL A101 Introduction to Logic 3.0 CR**  
 Course Attributes: UAA GER Humanities Requirement  
 52267 P21 MWF 09:00A-11:45A FSM 103 Wollert 05/18-06/22

**PSY A111 General Psychology 3.0 CR**  
 Course Attributes: UAA GER Social Sciences Req  
 52143 P21 TR 09:00A-01:00P FSM 107 Gette 05/18-06/22

**SOC A101 Introduction to Sociology 3.0 CR**  
 Course Attributes: UAA GER Social Sciences Req  
 52144 P21 MW 09:00A-01:00P FSM 107 Schwarzburg 05/18-06/22

**All CIOS summer classes are open-entry individualized courses taught in the Skill Center in FSM 106 from 5/18 to 6/22.**

- Students are required to pay a once per semester \$25 computer lab fee in addition to tuition.
- Skill Center will be open Tuesday/Thursday: 8:30A-5:30P and Wednesday: 11:00A-8:00P

**CIOS A101 Keyboarding 3.0 CR** 52218  
 Special Note: Credit will not be counted for both CIOS A101 and (CIOS A101A and CIOS A101B and CIOS A101C).

**CIOS A101A Keyboarding A: Basic Keyboarding 1.0 CR** 52219  
 Special Note: Credit will not be counted for both CIOS A101 and (CIOS A101A and CIOS A101B and CIOS A101C).

**CIOS A101B Keyboarding B: Business Documents I 1.0 CR** 52220  
 Prerequisite: CIOS A101A. Special Note: Credit will not be counted for both CIOS A101 and (CIOS A101A and CIOS A101B and CIOS A101C).

**CIOS A101C Keyboarding C: Business Documents II 1.0 CR** 52221  
 Prerequisite: CIOS A101B. Special Note: Credit will not be counted for both CIOS A101 and (CIOS A101A and CIOS A101B and CIOS A101C).

**CIOS A102 Keyboarding Skill Building 1.0 CR** 52222  
 Prerequisite: CIOS A101A. Grade Mode: Pass/No Pass Special Note: May be repeated with only 1 credit in each semester.

**CIOS A113 Operating Systems: MS Windows 1.0 CR** 52223

**CIOS A115 10-Key for Business Calculations 2.0 CR** 52224  
 Registration Restrictions: Proof of placement into MATH A055.

**CIOS A125A Electronic Communications I: MS Outlook 1.0 CR** 52225  
 Prerequisite: CIOS A101A and CIOS A113.

**CIOS A130A Word Processing I: MS Word 1.0 CR** 52226  
 Prerequisite: (CIOS A101A or concurrent enrollment).

**CIOS A135A Spreadsheets I: MS Excel 1.0 CR** 52227  
 Prerequisite: (CIOS A101A or concurrent enrollment) and (CIOS A113 or concurrent enrollment).

**CIOS A140A Databases I: MS Access 1.0 CR** 52228  
 Prerequisite: CIOS A101A and CIOS A113.

**CIOS A146 Internet Concepts and Applications 2.0 CR** 52229  
 Prerequisite: CIOS A101A and CIOS A113.

**CIOS A150A Presentations: MS PowerPoint 2.0 CR** 52230  
 Prerequisite: CIOS A101A and CIOS A113.

**CIOS A154B Desktop Publishing I: MS Publisher 1.0 CR** 52231  
 Prerequisite: CIOS A101A.

**CIOS A161A Proofreading 2.0 CR** 52244  
 Registration Restrictions: Proof of placement into ENGL A111 and keyboarding skills of 30 net words per minute or higher.

**CIOS A162A Shorthand 3.0 CR** 52232  
 Prerequisite: CIOS A101.

**CIOS A164 Filing 1.0 CR** 52233

**CIOS A201A Document Processing 3.0 CR** 52234  
 Prerequisite: CIOS A101A.

**CIOS A207 Machine Transcription 1.0 CR** 52235  
 Prerequisite: [CIOS A101B or CIOS A101C] and CIOS A161A.

**CIOS A208 Medical Transcription 3.0 CR** 52236  
 Prerequisite: [CIOS A101B or CIOS A101C] and CIOS A161A.

**CIOS A209A Legal Transcription 1.0 CR** 52237  
 Prerequisite: CIOS A160 and CIOS A201A. Registration Restrictions: Prerequisite or demonstrated equivalent skill and speed of 45 wpm.

**CIOS A230A Word Processing II: MS Word 2.0 CR** 52238  
 Prerequisite: CIOS A130A.

**CIOS A235A Spreadsheets II: MS Excel 2.0 CR** 52239  
 Prerequisite: CIOS A135A.

**CIOS A240A Databases II: MS Access 2.0 CR** 52240  
 Prerequisite: CIOS A140A.

**CIOS A241 Integrated Applications 3.0 CR** 52241  
 Prerequisite: CIOS A151A and [CIOS A230A or CIOS A230B] and CIOS A235A and CIOS A240A.

**CIOS A262A Professional Development 3.0 CR** 52242  
 MSC Distance Delivery Fee: \$38.00  
 Web-based class \* (find updated information at: www.matsu.alaska.edu/cios).  
 Instructor contact - cios@matsu.alaska.edu

**CIOS A269 Alaska Rules of Civil Procedures 3.0 CR** 52243  
 Prerequisite: CIOS A266.  
 MSC Distance Delivery Fee: \$38.00  
 Web-based class \* (find updated information at: www.matsu.alaska.edu/cios).  
 Instructor contact: cios@matsu.alaska.edu

**CIOS A295 Office Internship 1.0 CR** 52245  
 Prerequisite: CIOS A165. Registration Restrictions: Minimum of 12 CIOS credits and instructor permission. Grade Mode: Pass/No Pass. Special Note: Requires 45 hours of work experience for each credit.

**\* Web based and blended course information:**

Web-based courses: Students must have internet access and understanding of Blackboard. Broadband highly recommended. Web-based courses require computer skills and have computer requirements.

Blended courses: Students are required to attend several on-campus sessions and participate via the Web for other class activities. Blended courses require computer skills and have computer requirements.

Check <http://www.uaa.alaska.edu/distanceeducation> for system requirements, student resources, and the DE Student Guide.