

A group of four people are in a yellow and blue inflatable raft navigating through white water rapids. They are wearing blue helmets and red life jackets. The water is turbulent and white with foam. The raft is positioned in the center of the frame, moving towards the viewer.

The Alvin S. Okeson Library

2009-2010 Guide for Faculty and Staff

New for this year

- Group study room enhanced with a 60" monitor for group collaboration and presentations
- Ebrary Community College Collection – 20,000 academic-quality e-books that students can access from home
- A document camera with a microscope adaptor



Services

- **Course reserves** – Provides a place for instructors to keep materials so that students can access them outside of class. We can place a copy of a textbook on reserve for up to 4 weeks if necessary.
- **Holds** – Obtains material from the libraries who share our online catalog.
- **Interlibrary loans** – Finds resources from libraries outside of our local catalog system.
- **Information literacy instruction** – Helps students to become better consumers of information through presentations on a variety of research topics.
- **Collection development** – Improves the library's resources for Mat-Su's students. The library's collection development policy is available at: http://www.matsu.alaska.edu/library/aboutus_policies.htm#collection.

Resources

- **Local access** – 70,000 books and videos and more than 150 journal and newspaper databases are available to facilitate research.
- **Shared collections** – Access to the collections of the UAA Consortium Library and Anchorage Public Library through a shared catalog. Courier service delivers requested items on Tuesdays and Fridays.
- **Group study rooms** – Two rooms are available for reservation.
- **Individual study room** – A room equipped with assistive technology for students with special needs. It can be reserved.
- **Instructor table** – A table that can be reserved by instructors who wish to hold office hours in the library.
- **Instructional equipment** – Video cameras, digital recorders, and slide projectors that can be checked out by faculty and staff for classroom use.

Services and Resources Tips

- We are not a typical small college or community college library. As a member of the University of Alaska Anchorage library community, we are able to provide access to higher quality resources than those found at many libraries serving much larger institutions.
- Use course reserves to make sure that the library materials you plan to use during the semester will be available when you need them.
- If you are planning a study session with your students, reserve a group study room. One houses our collection of juvenile literature. The other is equipped for group collaboration on computer-based projects.
- Let us know about your ideas to improve services and resources.



Instructional Equipment List

Video carts:

TV/DVD/VCR (4)

Audio carts:

5 CD changer w/speakers

Portable CD player
w/cassette

Recording:

DVD recorder

Digital voice recorder (3)

Microcassette recorder (2)

Cassette recorder (4)

Cassette duplicator

Projectors:

LCD projector and laptop

Overhead projector (2)

Document camera (2)

16mm film projector

Film strip projector

Slide projector (2)

Opaque projector

Video cameras:

VHS

Mini DV (2)

HD digital

Microphones:

Redcat infrared w/speaker

Wireless lapel (2)

Wireless handheld

W/headphones (3)

Misc:

Conference phone (analog)

Conference phone (digital)

PowerPoint presenter (2)

Talking book player (2)

Record player

Record player w/ USB

Sony ebook reader

DigiMemo digital notepad

Equipment Tips

- Plan ahead and make reservations.
- Learn how it works before trying to use it in the classroom.
- Instructional equipment can only be checked out to faculty and staff. Please don't ask a student to pick it up for you. If a student will need a piece of equipment for a presentation, request it for them.
- Board of Regents' policy requires an off-campus use form for equipment that leaves campus.
- Equipment is checked out on your library card. Please make arrangements if you need to return a piece of equipment after the library closes.



Web-Based Tools

<http://www.matsu.alaska.edu/campusResources/library/>

- **Books and videos** – The Joint Library Catalog searches the collections of UAA’s libraries (Mat-Su, Anchorage, Kenai, and Kodiak), Alaska Resources Library & Information Services, Anchorage Public Library, and Valdez Consortium Library. Links are also provided to search the Mat-Su Library Network, Google Books, and WorldCat. WorldCat searches the collections of libraries worldwide.
- **Journal Articles** – Provides access to the databases available at UAA. Databases are grouped by subject specialties.
- **Journals A-Z** – Contains a list of the journals for which the full text of articles is available through one of the databases to which UAA subscribes.
- **Refworks and Noodlebib** – Two tools that help students format works cited pages. Refworks can download citations from most of the library’s databases. Noodlebib is easier to work with for citations that must be entered manually.
- **Reference** – A selection of online reference sources including Oxford Reference Online, Britannica Online, and the Oxford English Dictionary.

Web-Based Tool Tips

- If the text of an article is not available in one database, look for the “check library for full text” link to see if it is available in another.
- If the UAA Consortium Library has a print copy of a magazine article that you need, request it from them through their interlibrary loan page at <http://consortiumlibrary.org/services/ill/>. They will scan the article and make it available to you.
- If you find something online that isn't available through the Joint Library Catalog or one of the library's databases, we can usually obtain it from another library through interlibrary loan. For more information, see http://www.matsu.alaska.edu/campusResources/library/help_findarticles_ill.htm.
- Please let us know about any resource that would make a useful addition to our collection.



Questions?

Contact

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Betsy Korzeniewski

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Trula Acena

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About

Information literacy sessions, library purchases, and policy issues

Interlibrary loans from outside of our local catalog system

Processing of videos and journal subscriptions

Course reserves, holds, and circulation issues

Equipment and study room reservations

Processing of books

In the photo from left to right:

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